

Town of Richmond
Planning Board Public Meeting
July 14, 2020 7:00 PM. Richmond Pavilion

Members Present:

Stacie Maillet (Chairman)
Lloyd Condon, (Vice Chairman)
Butch Morin (Alt.)
Eric Duda
Jed Butterfield (Alt.)

Members Absent

Seth Reece
Doug Smith, (Secretary)
Doug Bersaw (Selectman's Rep.)
Jason Macdonald

Public: Dane D'Arcangelo (Eversource Vegetation Management Arborist).

Meeting called to order @ 7:04 PM.

Buch Morin seated for Jason Macdonald. Jed Butterfield seated for Seth Reece.

1. Public:

No one from the public:

2. Eversource RSA 231:158 Scenic Road:

Dane D'Arcangelo, Arborist for Eversource Energy discussed the extensive tree removal plan for the Town of Richmond under RSA 231:158 Scenic Road. The 6-page list had roughly 20 trees on each page that were determined to be dead, rotted, diseased or otherwise defective and could interrupt electric service on Town roadways.

The list included a couple of roads that are considered private and would not fall under RSA 231:158, roads included Prospect Hill, Birch Brook Crossing and Granite Hill. The list was not in any particular order by road and it was difficult to follow and would be hard for the site walk that is required by the Town Of Richmond. D'Arcangelo was asked to group all the roads together and to remove the private roads.

After a brief discussion it was decided to continue the meeting to a site walk.

Motion made by Vice Condon to continue the hearing to a site walk on Wednesday July 22, 2020 at 4:00 PM the board will meet at the Richmond Pavilion and systematically go through the roads on the list. Seconded by Butch Morin. All in favor. None opposed. Motion carries.

The next scheduled meeting of the Richmond Planning Board would be July 21, 2020 it was the consensus of the board with the site walk for RSA 231:158 on the July 22, 2020 that the July 21, 2020 meeting should be moved.

THESE MINUTES MAY BE APPROVED AND /OR AMENDED AT THE FOLLOWING MEETING

Motion made by Vice Condon to move the Planning Board scheduled meeting from July 21,2020 to July 28, 2020. Seconded by Jed Butterfield. All in favor. None opposed. Motion carries.

3. Update Richmond Regulations:

Public Hearing opened at 7:20 in reference to changes to Richmond Site Plan Regulations, , Richmond Excavation Regulations and Richmond Subdivision Regulations. Changes were made to the Regulations due to Covid 19 the final public hearing was not scheduled.

The changes include under:

Site Plan Review Regulations, Page 4. III. Procedures: more specifically **F. The applicant will file the application with the board or it's agent at least 14 days but up to 21 days prior to the meeting at which the application will be accepted.**

Excavation Regulations, page 9, Section XI: Application Procedures, under A. Excavation Permit Application Review, more specifically 1) Applications for an excavation permit shall be filed with the Planning Board **or it's agent at least 14 days but up to 21 days prior to the meeting at which they will be accepted.**

Subdivision Regulations page 5, Article 4 - Procedure under 401 General procedure, ninth line down, **The applicant shall file the application with the board or it's agent at least 14 days but up to 21 days prior to the meeting at which the application will be accepted.**

The changes were encouraged through the 2019 NH Municipal Association Workshop to come into conformity with the State of NH Regulations.

There was a brief discussion about the length of time this would give an applicant to file an application with the Planning Board for the above regulations. The question was answered.

Motion made by Jed Butterfield to accept the changes to the Site Plan Regulations, Excavation Regulations and the Subdivision Regulations as submitted. Seconded by Lloyd Condon. Four in favor. One opposed. Motions carries.

Discussion to not reprint the manuals unless needed just to print cover updates and addendum to the present manuals and updated on the Town of Richmond website.

4. Mail:

Southwest Region Planning Commissions Highlights for June 2020.

5. Minutes June 23, 2020:

Page 1, Section 2. Boundary line adjustment Map 9 Lot 35,35-1, 36, Second paragraph down, first line change the work are to area. Should read: The total area of Map 9.

Page 2, under 14S Waiver Request in the word s0 change the 0 to a small o should be the word so.

Under 501.13 change the word from to from. Should read Waiver request from subdivision.

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Motion made by Vice Condon to accept the minutes as amended. Seconded by Chair Maillet. Four in favor. None opposed. One abstention. Motion carries.

6. Election of Officers:

Chairman Maillet asked for nominations for Chairman. Motion made by Vice Condon to nominate Stacie Maillet as Chairman for the 2020-21 year. Seconded by Eric Duda.

With no other nominations from the floor. Vote was taken. All in favor. None opposed. Motion carries.

Chairman Maillet asked for nominations for Vice Chairman. Motion made by Jed Butterfield to nominate Lloyd Condon as Vice Chairman for the 2020-2021 year. Seconded by Chairman Maillet.

With no other nominations from the floor. Vote was taken. All in favor. None opposed. Motion carries.

Chairman Maillet asked for nominations for Secretary. Motion made by Chairman Maillet to nominate Doug Smith as Secretary. Seconded by Jed Butterfield.

With no other nominations from the floor. Vote was taken. All in favor. None opposed. Motion carries.

7. Other:

1. Remote meetings:

Discussion on present plans and future plans for remote meetings. With the Fall and C19 it is a concern to have some remote access to the Planning Board and Zoning Board of Adjustment meetings as well as all the boards, committees and commissions. Having remote meetings and hearings available would be helpful through bad weather and sickness. Eric Duda agreed to do some research for the Land Use Boards and present some options..

With no other business before the board:

Motion made by Butch to adjourn the meeting. Seconded by Lloyd Condon. All in favor. None opposed. Motion carries.

Meeting adjourned at 8:05 PM.

Respectfully Submitted,

Kandace Mattson